**Cadillac Elks Lodge Scholarship Fund and**

**Leonard Wright Scholarship Fund**

**122 South Mitchell Street**

**P.O. Box 247**

**Cadillac, Michigan 49601**

# Scholarship Award Guidelines

**ELIGIBILITY**

1. Any student graduating in 2019 from one of the following high schools:

 Cadillac, Heritage Christian, Home School, Lake City, Manton, McBain, Mesick,

 Northern Michigan Christian or Pine River.

1. The student applicant must be accepted by an accredited licensing or certification program or a recognized bachelor’s or associate degree program.

**SELECTION CRITERIA**

The Cadillac Elks Lodge Scholarship Fund will award up to six (6) five hundred dollar ($500) academic or vocational scholarships per year (may be adjusted based upon fund availability) using the following criteria.

The Leonard Wright Scholarship Fund will award $1000 to one (1) student for an academic or vocational scholarship per year using the following criteria.

Completion of the one form enters the student into both scholarship funds.

1. Completed Application Form
2. A typewritten statement of no more than two (2) pages, double spaced, size 12 font covering three of the four areas below:
3. SPECIAL TALENTS-special skills, aptitudes, expertise or abilities such as working with people, music, athletic ability, public speaking, etc.
4. LEADERSHIP-guiding, inspiring, or directing others to achieve goals by your actions or setting an example
5. COMMUNITY SERVICE-doing volunteer work (not for pay) which benefits individual groups, non-profit organizations, agencies, schools or the community at large
6. OBSTACLES OVERCOME-achieving a goal despite struggles, barriers, or challenges that may stand in your way
7. Letter of Acceptance from the college or vocational program where you plan to attend.
8. Two (2) letters of recommendation from individuals which will validate your qualifications for this scholarship
9. Transcript of your high school grades to date
10. A typewritten paragraph of two hundred (200) words or less stating your career goals and how the course of study you have selected will help you achieve those goals

**SELECTION PROCESS**

The winners will be selected by the Cadillac Elks Lodge Scholarship Fund and Leonard Wright Scholarship Fund Committee. The awards will be based solely on merit. Emphasis will be on academic achievement, proposed course of study, and extracurricular participation.

**NOTIFICATION**

Award winners will be notified in writing with a copy to the school counselor.

**CONDITIONS OF AWARD**

Arrangements will be made for payment of the scholarship award, to be applied towards tuition and related costs, after the recipient presents evidence of acceptance as a full-time student. The award check will be made payable to the student.

There is no restriction as to the curriculum a student may follow except that it be one that leads to a recognized bachelor’s or associate degree or certification and/or licensing in the chosen field.

**PROCESS AND TIME TABLE**

1. School counselors will receive notification and application forms no later than February 28, 2019.
2. Application will be due to the Cadillac Elks Lodge Scholarship Fund and Leonard Wright Scholarship Fund Committee no **later than April 1, 2019**.
3. Committee will make choices and will notify candidates and school counselors by May 1, 2019.
4. Awards will be paid out at an awards dinner, the date and time to be announced during the notification process.
5. A news release to the media will be made following the awards dinner.

**SCHOLARSHIP APPLICATION FORM**

**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth\_\_\_\_\_\_\_\_\_\_**

 **(First Name) (Middle Name) (Last Name)**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Street, City, State, Zip Code**

**Mobile Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Secondary Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**High School Attended\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**College/Program where you have been accepted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program of Study\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please attach the additional documents required in “Selection Criteria” section and return completed application no later than April 1, 2019 to:**

**Cadillac Elks Lodge Scholarship Fund Committee and**

**Leonard Wright Scholarship Fund Committee**

**122 South Mitchell Street**

**P.O. Box 247**

**Cadillac, Michigan 49601**